DEVONPORT
Travel and Cruise

Schedule of Professional Service Fees

Service Fees	$30.00 One-way domestic airfare, rail or bus per person
	$75.00 International package, tour or cruise per booking
	$110.00 Itinerary planning per booking (credited towards reservation deposit once booked)
Reservation deposit	Required at time of booking and is non-refundable regardless of reason for cancellation (in addition to any Supplier deposits)
	$55.00 per person for all domestic bookings
	$100.00 per person for all international bookings
International travel essentials	$50.00 Application processing for passport/visa per person (any consulate, courier or bank fees are in addition to this fee and will be confirmed to you upon application)
	$100.00 Application processing for passport/visa per person for non Devonport Travel and Cruise customers (any consulate, courier or bank fees are in addition to this fee and will be confirmed to you upon application)
	$30.00 Application processing for electronic visa per person per visa
	$50.00 Application processing for electronic visa per person per visa for non Devonport Travel and Cruise customers
	$25.00 Cash/Cash Passports or Foreign Currency Draft per transaction
Frequent flyer redemptions	$110.00 Redeem and book frequent flyer airfare per redemption
Additional services	$80.00 Provide essential information necessary for insurance claims when the insurance policy was not issued by Devonport Travel and Cruise
	$55.00 Essential international phone calls and taxes per instance
Amendment fees	Any changes made after the reservation is confirmed (in addition to Supplier amendment fees)
	$25.00 Domestic amendment per booking
	$55.00 International amendment per booking
Cancellation fees	For cancellations made to a deposited booking, regardless of reason for cancellation (in addition to Supplier-imposed fees)
	Devonport Travel and Cruise will retain the reservation deposit and 10% of travel costs paid

Credit card fees	1.5% for Visa	1.3% for Mastercard	2.2% for American Express

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